

**Arrowhead Artists and Artisans League's
Art by the Creek
Spring Edition**



**Art, Craft, and Food Vendor Application
Saturday, April 27, 2024
10:00 am – 4:00 pm**

Booth Fee: \$50 for non-members. \$45 for members.

**Applications and Payment Due by Wednesday, April 13, 2024. Late
Registration Accepted until April 24**

Return by mail to Arrowhead Gallery and Studios, 78C Catawba Ave, Old Fort, NC 28762 or drop off at the Gallery during business hours. You may also scan and email the completed application. Credit Card payments may be made by emailing galleriarrowheadart@gmail.com. An invoice will be sent to your email for payment. Your application will not be processed until payment is received.

Rules and Regulations:

This is not a juried event, but there is an expectation all work must be designed and executed by the exhibitor. No imported or buy/sell goods will be eligible to be exhibited. Stuffed animals or dolls must be handmade, not decorated, commercially made products. Work made from kits of any kind is unacceptable. Your work may incorporate such commercially produced parts such as jewelry findings, or plastic flowers, but only to a small degree.

For Food Vendors ONLY:

Food vendors must submit a menu, copies of required permits and Certificates of Insurance.

Please indicate _____ Tent or _____ Trailer

Please indicate the items you wish to sell at the event and include your price list for each item or include a copy of your menu.

We reserve the right to limit food and beverage items that you may sell.

We will notify you within 2 days after receiving your application concerning the approval of your requested menu items.

Please note: There will be no electrical hook up for this event.

For ALL Vendors:

Set-up time permitted from 8-9:30 am on Saturday. Once you have unloaded your vehicle, please park it in town. You will be expected to stay until breakdown time at 4 pm.

NO vehicles will be allowed in the exhibit area during show hours.

Exhibitors must provide their own display equipment set-up. There is no electricity on site and generators are NOT permitted for arts and crafts vendors. The exhibit space will be in an area filled with gravel. Please don't plan on using stakes. It is recommended to have a waterproof cover with weights at each corner. Please be prepared for an outdoor site. You will be assigned a space number.

Arts/craft spaces measure 10'x10. Infringement will not be tolerated on neighboring spaces. Please keep all your packing material and extra merchandise inside your area, tent or your vehicle.

Vendors are responsible for the removal of their own garbage, including any and all zip ties. Please help keep our town litter free.

Each vendor is responsible for collecting/reporting their own sales tax. If you need information about North Carolina Sales Tax, please go online here: <http://www.dor.state.nc.us/electronic/registration>.

No refunds after acceptance to the show, or if we have to cancel due to “Acts of God,” i.e. extreme weather, etc. We will do our best to arrange wonderful weather for the show, and if for some reason we have to cancel you will be notified by email the week of the show.

We will continue to accept applications on a first come first serve basis up until the show date, if spaces are available. Email galleryarrowheadart@gmail.com and include your name and contact information if you have questions. Booth fees increase by \$15/space after the due date, and space will only be permitted if there is an opening

All booth fees go towards supporting the mission of the Arrowhead Gallery and Studios. Thank you so much for being the biggest part of this effort.

2024 Art by the Creek Spring Dates:

April 13, 2024: Application and Fee Deadline

April 24, 2024: Late Registration Close Out

April 27, 2024 Showtime!

Arrowhead Gallery and Studios
Art by the Creek
2024 Spring Edition
Artist Vendor Application
Fall Show: Saturday, April 27, 2024
Applications and Payment Due: April 13, 2024

Please complete all the information below.

Name _____

Business Name _____

Mailing Address _____

City/State/Zip Code _____

Telephone _____

Email _____

Please describe the works that you will be bringing to this event.

Required Signatures and Acknowledgements:

I have read and agree to follow the outlined rules and regulations pertaining to the Art by the Creek event sponsored by Arrowhead Artists and Artisans League. I understand that A3L will not be held liable for loss or damage while at the festival.

_____ Signature

_____ Printed Name

_____ Date

To be completed by Gallery:

Payment Received On _____ Gallery Host Initials _____